

National Taiwan Normal University Guidelines for the Establishment of the Student Food Safety Committee

Approved at the 159th Administrative Council on October 3, 1984

Amended and approved at the 328th Administrative Council on May 5, 2010

Amended and approved at the 377th Administrative Council on October 3, 2012

Articles 2, 4, 7 and 8 amended and approved at the 346th Administrative Council on November 26, 2014

Article 2 amended and approved at the 357th Administrative Council on October 11, 2017

Articles 2, 6 and 8 amended and approved at the 360th Administrative Council on May 16, 2017

Article 2 amended and approved at the 364th Administrative Council on May 29, 2019

Articles 2 and 5 amended and approved at the 369th Administrative Council on October 7, 2020

Articles 2 amended and approved at the 380th Administrative Council on May 24, 2023

Amended and approved at the 386th Administrative Council on November 27, 2024

Article 1 The Student Food Safety Committee (the “Committee”) is established to provide guidance on student dining, improve the University’s food hygiene, and safeguard students’ health.

Article 2 The Committee shall have one chairperson, to be served by the Vice President for Student Affairs, and several ex officio members, including Vice President for General Affairs, Director of Office of Accounting, Director of Student Adviser Office, Director of Health Center, Director of Environmental and Public Safety Center, Director of Academy of Preparatory Programs for Overseas Chinese Students-formerly, Head of Student Services Division, Director of Campus student housing, Head of General Services Division, Head of Maintenance and Renovation Division, and Head of Property Management Division. Each college shall select one faculty member as the faculty representative before June 30 each year. The Chief of Student Dormitory Committee and the Chief Officer of Food Welfare Department at each campus, and the two representatives appointed by the student council.

Article 3 The functions of the Committee are as follows.

1. To provide guidance for the solicitation of restaurants and commissaries at the University and their contracts.
2. To advise restaurants and commissaries on their facilities and equipment to ensure they meet hygiene and cleanliness standards.
3. To offer guidance on food health.
4. To offer guidance on environmental health.
5. To collect feedback from faculty and students.

Article 4 The Committee shall have one food supervisory member designated by the chairperson from among the Committee members.

Article 5 The various functions of the Committee shall be undertaken by members as designated by the chairperson according to their respective administrative unit. Each campus may set up its own Food Supervisory Task Force.

Article 6 The Committee, convened by the Health Center, shall meet once every semester. An extraordinary meeting may be convened if necessary to review and coordinate food related matters at the University.

Article 7 When the Committee is in session, it shall be chaired by the Vice President for Student Affairs. If the Vice President for Student Affairs is unable to

attend the meeting, the Associate Vice President of Student Affairs shall preside as acting chairperson.

Article 8 These Guidelines and any amendments thereto shall take effect after approval by the Administrative Council.